



REQUEST FOR QUOTATION

Date: 23 March 2023

RFQ No.: R1 100-23-01-129

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____


The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various ICT Equipment for the City Planning and Development Office** with an Approved Budget for the Contract (ABC) of **Php 995,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as **One Project** having several items that shall be awarded as one contract. Quotations received exceeding the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	uom	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
	Branded Laptop							
1	Branded Laptop, <ul style="list-style-type: none">- Processor: at least 8 CPU cores, at least 100GB/s memory bandwidth, and at least 1- GPU cores- Operating System: Ability to run at least .dmg application and maximum ability to run both .dmg and .exe applications, or equivalent- Memory: at least 8GB unified memory (up to 24 GB)- Storage: at least 512GB Solid State Drive (up to 2TB)- Display: at least 13.3 inches with support to external displays (up to 6K resolution at 60Hz)- Connectivity: compatible with 802.11ax Wi-Fi 6 wireless networking, at least IEEE 802.11 a/b/g/n/ac compatible, and at least with Bluetooth 5.0 connectivity- Peripherals: at least backlit keyboard with built-in fingerprint security, trackpad that supports multiple-touch gestures, and at least 100-watt-hour lithium-polymer battery		1	unit	95,000.00	95,000.00		

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600





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	<ul style="list-style-type: none"> - Interface: at least a charging port, 3.5mm headphone jack, and parts that support USB 4 (up to 40Gbps) - Warranty: at least three (3) years from the final date of acceptance for parts and labor; at least seven (7) days outright replacement; at least with phone support for hardware and software issues - Others: the bidder shall shoulder all warranty and service maintenance costs; the bidder shall provide a process/system/solution to verify that the laptops are as defined under the specifications above - Bundled with MS Office Home and Business 2021 with Electronic Software Distribution (ESD) [the secure delivery of a product key directly to consumers and small businesses; Customer can instantly download/activate software after purchase. Product Key is live and usable when delivered. 1 install only. Commercial Use. Perpetual.; Applications: Word, Excel, PowerPoint, One Note, Outlook; Can be installed either Windows 10 & 11 or Apple Devices]; 							
Photocopier with Scanner								
2	Photocopier, <ul style="list-style-type: none"> - Printing, Copying, and Scanning functions - Multiple / Automatic Sheets / Input Feeder - Copy and Print - speed up to 40 copies / pages per minute (typical A-4) - Paper size up to A3 - At least 2GB RAM - At least 8GB SSD and 320GB HDD storage - At least 600x600dpi copying and scanning resolution - Save-to-USB option - Energy saving option - With two (2) years warranty or maintenance kit of 600,000 copies 		1	unit	220,000.00	220,000.00		
3-in-1 Colored Printer								
3	3-in-1 Colored Printer, <ul style="list-style-type: none"> - Printing, Copying, and Scanning functions with Automatic Document Feeder (ADF) - Nozzle configuration: at least 400 nozzles for black and at least 128 per color (C, M, Y) - Print resolution: at least 4800x1200 dpi - Print speed: standard of ISO / IEC 24734 or equivalent - Automatic 2-sided printing capable (up to A4 / Letter) - Copying speed: standard of ISO / IEC 24734 or equivalent (on ADF) 		3	units	60,000.00	180,000.00		



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	<ul style="list-style-type: none"> - Copying resolution: at least 600x600dpi - Copy paper size: at least Legal - Scan resolution: 1200x2400dpi - Scan size: at least Legal, 216 x 356 (mm) - Paper capacity: input of up to 250 sheets (@80gsm); output of up to 30 sheets (@80gsm) - Paper size: A3, A3+, 11 x 17", Legal, Letter, A4 - Maximum Paper Size: 329 x 1200mm - Interface: at least includes USB 2.0, Ethernet, Wi-Fi IEEE 802.11 b/g/n, Wi-Fi Direct - Operating System compatibility: at least Windows 10 or later and MAC OS x 10.6.8 or later - Spare ink refills (15 cartridges each for Cyan, Magenta, Yellow and 20 cartridges for Black)) - With at least one year warranty 							
Branded Desktop Computer								
4	<p>Desktop-Computer,</p> <ul style="list-style-type: none"> - Processor: i7 - 12th gen, maximum turbo frequency at least 4Ghz - Memory: 16GB or higher - Storage: 128GB SSD, 1TB HDD - Graphics: 4GB Video card - Operating System: pre-installed Win 11 Pro 64Bit - Monitor: at least 23" LED LCD 1920x1080 resolution - USB Wired Keyboard - USB Wired Mouse - Bundled with MS Office Home and Business 2021 with Electronic Software Distribution (ESD) [the secure delivery of a product key directly to consumers and small businesses; Customer can instantly download/activate software after purchase. Product key is live and usable when delivered. 1 install only. Commercial Use. Perpetual.; Applications: Word, Excel, PowerPoint, One Note, Outlook; Can be installed either Windows 10 & 11 or Apple Devices] - Bundled with Uninterruptible Power Supply 650VA with AVR for Desktop Computers, 360watts/650VA, Output Frequency - 50/60 Hz +/- Hz Sync to mains, Topology - Line interactive, Waveform type - Stepped approximation to a sinewave, Transfer Time - 6ms typical: 10ms maximum, Input Frequency - 50/60 +/- 3Hz autosensing, Input Protection Required; Circuit Breaker, Batteries & Runtime: Battery - Lead-acid battery, Typical 		5	units	100,000.00	500,000.00		

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recharge time 8 hours, Nominal Battery Voltage 12V, Battery Volt-Amp-Hour Capacity-84, Control Panel-LED Status display with online: on battery, Audible alarm when on battery: distinctive low battery alarm, overload continuous tone alarm, Surge energy rating 156Joules, Approvals: EN/IEC 60204-1, EN/IEC 60204-2 - Standard warranty - 2 Years repair or replacement									
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.	Total		995,000.00						
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed.									

**Indicate the BRAND NAME and its specific MODEL to be offered or attach a BROCHURE for the offered item; items such as equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary’s Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor’s/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor’s Permit before the award of contract)
- **PhilGEPS Registration Number**
- **Income Tax Returns** (Annual Income Tax Return of the preceding tax year) OR Business Tax Returns (Value Added Tax or Percentage tax return covering the previous six months)¹
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary’s Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].



If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the “Bids and Awards Committee, 4th Floor, Pasig City Hall”, and properly marked with the Project Title as provided herein.

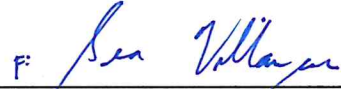
¹Sections 3.2 and 3.3 of Revenue Regulation No. 3-2005.

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For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation and its Terms of Reference (if any). I further certify that the products to be delivered will conform to the specifications stated in the Item Description and I hereby agree to the Terms of Delivery indicated in the submitted form.



Conforme:


Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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